

NASA SEWP VI



ORDERING GUIDE

CONTRACT HOLDER	Tanvi IT Solutions Inc.
CONTRACT NUMBER	80TECH26D0642
CATEGORY	Category C - Mission-Based ITC/AV Services
NAICS	541511 - Custom Computer Programming Services
EFFECTIVE DATE	July 10, 2026
GUIDE VERSION	Version 1.0 July 21, 2026

This guide is a concise customer reference and should be used with Tanvi IT's executed SEWP VI contract, the NASA SEWP Contract Holder User Manual, applicable FAR provisions, and current NASA SEWP procedures. Those sources control in the event of a conflict.

1. SEWP Overview

NASA SEWP VI – The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup", provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support - more than 50,000 orders a year.

2. Fair Opportunity

Fair opportunity and quoting are governed by FAR 16.505(b), Section A.1.13 of the NASA SEWP VI Terms and Conditions, Tanvi IT's executed contract, and current NASA SEWP procedures.

- **Fair Opportunity:** Contractors receive fair opportunity at the individual order level, as applicable.
- **Contract Availability:** Tanvi IT may quote only offerings available on its SEWP contract and database of record.
- **RFI Exception:** During an RFI conducted for market research, Tanvi IT may identify additional offerings that have not yet been added to its SEWP VI contract. Any such offer must be clearly identified as not currently available under Tanvi IT's SEWP VI contract, and Tanvi IT must initiate the applicable Technology Refresh (TR) process to request its addition to the contract.
- **RFQ Responses:** Quotes must use available contract offerings, remain within Category C scope and thresholds, and not exceed the applicable SEWP database price at quote issuance.
- **No Bid/Partial Quotes:** Tanvi IT will submit a complete response unless the Government request specifically permits partial quotes. If Tanvi IT cannot fully respond to a formal RFQ and partial quotes are not allowed, Tanvi IT will submit a No Bid.
- **Submission:** Responses to requests issued through the NASA SEWP Quote Request Tool must be submitted through the Contract Holder Only Page, except where NASA procedures expressly permit an alternative secure method.
- **Information Protection:** Government request information may be used only for the applicable SEWP response and must be safeguarded when shared with approved subcontractors, providers, or teaming partners.
- When responding to an RFI or RFQ issued from the NASA SEWP VI RFQ on-line quoting system, the Contractor must respond as outlined in Attachment C: Contract Holder User Manual (CHUM).

3. Contact Information

ROLE	NAME	TELEPHONE	EMAIL
SEWP Program Manager	Eswara Prasad Gatamaneni	703-574-2108	prasad@tanviit.com
SEWP Deputy Program Manager	Nagoor Inaganti	703-864-7551	nagoor@tanviit.com
Quotes and Sales	Nagoor Inaganti	703-864-7551	nagoor@tanviit.com
Warranty / Technical / Software / Post-Delivery Support	Nagoor Inaganti	703-864-7551	nagoor@tanviit.com

NASA SEWP Assistance & Compliance

RESOURCE	CONTACT
NASA SEWP Customer Assistance	301-286-1478 help@sewp.nasa.gov
NASA SEWP Order Processing	sewporders@sewp.nasa.gov

4. What's in Scope for SEWP VI

- Tanvi IT's offerings are limited to services, labor categories, CLINs, pricing, and other offerings included in its executed contract and SEWP database of record.
- Product-only requirements are outside Category C. Hardware/software may be included only as ancillary supplies that are integral and necessary to the services solution.
- Category C order thresholds: up to \$2M in Year 1 and \$10M in Year 2, inclusive of options; restrictions are subject to removal beginning in Year 3 in accordance with the contract and NASA SEWP guidance.
- Agency Administrative Handling Fee is included in the total quoted prices and may not exceed **0.34%**.
- Current NASA timing in this guide: anticipated ordering period **November 1, 2026–October 31, 2036**, subject to final NASA confirmation.
- **Installation / Transition:** Installation, configuration, integration, transition, and deployment are provided only when included in the applicable order and are coordinated with the ordering agency.
- **Warranty:** For ancillary products included in a Category C solution, applicable manufacturer/provider warranty terms govern. Any extended warranty or maintenance must be permitted by the contract and order.
- **Technical Support:** Support hours, severity levels, response targets, restoration targets, escalation, reporting, and on-site or remote support will be established by the order. ADERAS will triage incidents, coordinate with providers, track actions, and communicate status through closure.
- **Software Support:** Software maintenance treated as a product may include patches, defect corrections, updates, upgrades, knowledge resources, user forums, frequently asked questions, and commercially included general support. Software creation, design, implementation, customization, integration, and other professional services are treated as services and will be ordered and invoiced accordingly.
- For issue escalation, provide the agency, ordering office, order number, SCN, affected service/deliverable, issue description, business impact, urgency, and requested resolution.
- **Section 508:** Section 508 requirements are addressed as applicable to the solution and order deliverables. Tanvi IT supports identification of applicable Revised Section 508 requirements and provides available accessibility documentation for included ICT.

5. Ordering Process

- 1. Define the requirement** - Objectives, users, locations, technical areas, deliverables, security/privacy, Section 508, period of performance, contract type, and evaluation criteria.
- 2. Confirm Category C scope** - Ensure the requirement is mission/program-level and services-based; identify and justify any ancillary hardware/software and confirm the applicable threshold.
- 3. Submit through NASA SEWP** - Use the NASA SEWP VI Quote Request Tool when applicable; select Category C / Group C1 and provide the SOW, instructions, evaluation factors, and attachments.
- 4. Contact Tanvi IT** - For capability or scope discussions, contact the Program Manager or Deputy Program Manager. For an active request, provide the SEWP request number, due date, agency, scope, place of performance, contract type, security requirements, and submission instructions.
- 5. Evaluate and award** - The ordering agency evaluates responses and issues the order under FAR 16.505 and agency procedures. Tanvi IT begins performance only after NASA SEWP PMO processing, SCN assignment, and transmission of the processed order.

6. Document Accessibility

This guide is maintained following material contract modifications or NASA procedural updates. The executed contract, NASA SEWP Contract Holder User Manual, applicable FAR provisions, and current NASA SEWP procedures remain authoritative.

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